

Certified Public Accountant

Jenson & Spratling, LLP is one of the leading CPA firms in Eastern Oregon and Washington. We are a trusted resource to individuals and businesses for quality, personalized financial guidance and tax services. Our services include tax management, accounting, payroll, mergers and acquisitions, business and farm sales, trust and estate planning and servicing, financial statements and retirement planning. At Jenson & Spratling, our dedication to high standards, hiring of outstanding tax professionals and top notch client service are keys to our success.

We are looking for an ambitious Certified Public Accountant to join our growing team. Our firm is committed to superior customer service with a personal, one-on-one approach. We value innovative thinking, quality of work and teamwork. **This position offers significant career growth potential including possible ownership opportunity for the right candidate.** For more information, please visit: www.jensonspratlingcpa.com

Our compensation package is competitive with excellent benefits. We enjoy a pleasant, friendly, team-focused office environment. Our office is located on Main Street in Pendleton, OR within walking distance to restaurants, parks, and shopping. While we expect a high level of energy, contribution and commitment to our clients and to our team, we also respect each employee's need for personal time outside of the office.

Key Responsibilities include:

- Preparing individual and business income tax returns
- Preparing compiled and reviewed financial statements
- Audit planning, field work and preparation
- Client bookkeeping services
- Full cycle payroll processing
- Tax planning services
- Accounting, tax and consulting projects including research
- Building outstanding business relationships with our valued Clients
- Managing multiple projects and priorities

Desired Knowledge, Skills, and Abilities:

- Bachelor's Degree in Accounting or other applicable field of study; or equivalent combination of education and experience.
- Active CPA license
- Individual and business income tax return preparation
- Responsible and professional with strong work ethic, integrity, and reliability
- Establishes and maintains positive business relationships
- Ability to organize, coordinate, multi-task and complete work accurately while meeting deadlines
- Effective written and oral communication skills
- Demonstrated ability to work well as part of a team
- Continuous learner; eager to take on new challenges
- Capable in use of computer software to include Word, Outlook and Excel; experience with Thomson Reuters Professional Suite is a plus

For consideration:

Please forward the following via email—(PDF or Word format) to our recruiter at TJ & Associates, Inc.:

CPA@TJandassociates.com

1. Your résumé
2. A cover letter including: an example where you provided exceptional Client Service and compensation goals

Successful completion of a reference check, background check and pre-employment drug screen may be required as part of our hiring process.