



AutoCAD Drafter- Residential Construction

Garrette Custom Homes-- a growing Puget Sound homebuilder -- seeks an experienced Drafting professional. We are looking for a team member who is detailed, resourceful, knowledgeable and enjoys a busy work environment. This position is open due to continued growth.

GCH offers a competitive compensation package including benefits; this position is eligible for profit sharing. Our offices are located in **Tacoma, WA** near the Tacoma Dome.

An ideal candidate enjoys a challenge and thrives on making positive contributions to Company goals while exemplifying our core values including: **Integrity, Respect, Teamwork, Accountability, Candor and Humility.** Our Company culture is team-oriented, supportive and customer-centered. GCH employees take great pride in their work and have a genuine enthusiasm for seeing customers' dreams realized.

Please see our website for additional information: www.gchpugetsound.com

AutoCAD Drafter Responsibilities Include:

Architectural Plan Design

Modifying existing plan documents
Expediting the permitting process by working with multiple jurisdictions (cities, counties)
Providing support to onsite builders; developing time sensitive details and drawings as requested
Creating, organizing and cataloging work for computer access
Incorporating engineering details into plan documents

Plot Plans

Researching and finding plats or surveys; familiar with local GIS
Recreating lot lines
Developing options for house placement and orientation
Ensuring agency submittals are complete and accurate
Generating site layout options
Following WA permitting procedures

Desired Knowledge, Skills and Abilities:

- Associates degree with 5+ years of applicable drafting experience or equivalent combination of education and experience; Bachelor's degree preferred
- **Previous experience in construction industry (drafting and/or hands on work—EX: framing) is strongly preferred**
- Ability to take initiative and perform work in a self-directed manner
- Strong organizational and problem solving skills; must effectively handle multiple tasks with attention to detail
- Customer service skills; ability to establish rapport
- Advanced verbal and written communication abilities
- Professional demeanor; ability to work with a variety of stakeholders
- Familiar with building codes and permitting standards in WA
- Experience with MS Office programs –Word, Excel and Outlook and conducting internet research
- Proficiency with AutoCAD
- Enthusiasm for new projects and learning opportunities

This is a regular full-time position. Reference check, background check and a pre-employment drug screen may be required as part of our hiring process.

For consideration, please forward:

- 1) A completed **Career History Form* (Application)** found at the following link:

https://pacificlifestylehomes.topgradingonline.com/job_openings/autocad-drafter-residential-construction?utm_campaign=direct_links&utm_medium=job-boards&utm_source=

***Note—to be considered, the Career History Form is required.**

2) Upload your résumé and cover letter including compensation requirements.

If you have questions about the application process, inquire via email with our recruiter at:
GCHDrafter@TJandassociates.com

We are proud to be an Equal Opportunity Employer