



## **Certified Public Accountant with Career Growth Potential**

**Jenson & Spratling, LLP-- is one of the leading CPA firms in Eastern Oregon and Washington.** We are a trusted resource to individuals and businesses for quality, personalized financial guidance and tax services. Our services include tax management, accounting, payroll, mergers and acquisitions, business and farm sales, trust and estate planning and servicing, financial statements and retirement planning. At Jenson & Spratling, our dedication to high standards and top notch client service are keys to our success.

**We are looking for-- an ambitious Certified Public Accountant to join our growing team.** Our firm is committed to superior client service with a personal, one-on-one approach. We value innovative thinking, quality of work and teamwork. **This position offers significant career growth potential including possible ownership opportunity for the right candidate.** For more information, please visit: [www.jensonspratlingcpa.com](http://www.jensonspratlingcpa.com)

**Jenson & Sprating is located in Pendleton, OR--** where we appreciate a small town atmosphere. Our office is located on Main Street within walking distance to restaurants, parks, and shopping. **In our community, there are shorter commute times (5 minutes from most places in town!), affordable housing prices, plenty of outdoor activities and friendly neighbors.** Schools are a priority; new elementary schools were recently built.

Pendleton boasts beautiful summers and generally mild winters. There is easy access to a wide variety of outdoor activities including: hiking, fishing, golf, biking and hunting. You will also find a country club and nearby resort/casino. For more information about our area, please see the Pendleton Chamber of Commerce website: <https://www.pendletonchamber.com/travel-pendleton/visit>

**We offer a competitive compensation package with excellent benefits. Relocation assistance may be offered to qualified candidates where applicable.** Our office environment is pleasant, friendly and team-focused. While we expect a high level of energy, contribution and commitment to our clients and to our team, we also respect each employee's need for personal time outside of the office to maintain a healthy work/life balance.

### **Key Responsibilities include:**

- Preparing individual and business income tax returns
- Preparing compiled and reviewed financial statements
- Audit planning, field work and preparation
- Client bookkeeping services
- Full cycle payroll processing
- Tax planning services
- Accounting, tax and consulting projects including research
- Building outstanding business relationships with our valued Clients
- Managing multiple projects and priorities

### **Desired Knowledge, Skills, and Abilities:**

- Bachelor's Degree in Accounting or other applicable field of study; or equivalent combination of education and experience.
- Active CPA license
- Individual and business income tax return preparation
- Responsible and professional with strong work ethic, integrity, and reliability
- Establishes and maintains positive business relationships
- Ability to organize, coordinate, multi-task and complete work accurately while meeting deadlines
- Effective written and oral communication skills
- Demonstrated ability to work well as part of a team
- Continuous learner; eager to take on new challenges
- Capable in use of computer software to include Word, Outlook and Excel; experience with Thomson Reuters Professional Suite is a plus

### **For consideration:**

Please forward the following via email—(PDF or Word format) to our recruiting partner TJ & Associates, Inc.:

[CPA@TJandassociates.com](mailto:CPA@TJandassociates.com)

1. Your résumé
2. A cover letter including: an example where you provided exceptional Client Service and compensation goals

Successful completion of a reference check, background check and pre-employment drug screen are potential steps in our hiring process.